



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

TO: Central Bucks Part-Time Staff
FROM: Gilbert R. Martini, Jr., Director of Personnel
RE: **Prior School Employment**

There is a new law in Pennsylvania which will change the way the Commonwealth will reimburse the Central Bucks School District for payments made for retirement and social security.

To comply with the new law we must classify staff according to the following categories:

1. **New employee** – an individual hired by the Central Bucks School District after June 30, 1994, and not previously employed by a Pennsylvania public school district, intermediate unit or area vocational technical school.
2. **Existing employee** – an individual hired by the Central Bucks School District before July 1, 1994, **OR** an individual hired after June 30, 1994, but who was previously employed by a Pennsylvania public school, intermediate unit or area vocational technical school.

Example: if you were employed as a substitute teacher years ago, but hired after June 30, 1994, Central Bucks would consider you an existing employee.

Because our personnel records may not contain your entire employment history, we are asking you to designate your status by checking the appropriate category in accordance with the above definitions:

New Employee Name _____
(Please Print)

Existing Employee School/Date _____

It is important that you make an accurate designation and return this memo to the Personnel Department so we can properly maintain your retirement and/or social security accounts.

If you have any questions, please call the Personnel Office. Thank you for your cooperation.