

## **CENTRAL BUCKS HIGH SCHOOL EAST**

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*“HOME OF THE PATRIOTS”*



### **CB East Policy FAQ**

#### **Are cell phones allowed on campus?**

The use of cell phones is prohibited for any reason within the academic school day, from 7:25 am – 2:30 pm. Cell phones should be in the “power off” position and kept out of sight during school hours. If a parent needs to reach a student in case of an emergency, please contact the school at 267-893-2300.

#### **What is a tardy?**

A tardy is when any student is not in his/her assigned classroom when the bell rings.

#### **What is the consequence if a student is tardy to class?**

If a student is tardy to class three times, the student will be assigned an administrative detention. If a student continues to be tardy, consequences will become more severe and parents/guardians will be notified.

#### **What is the consequence if a student is tardy to school?**

If a student is tardy (late) to school unexcused, consequences will include suspension of driving privileges. If a student continues to arrive to school late, driving privileges will be suspended indefinitely and students will be assigned detention hours. If a student does not have driving privileges, consequences will include administrative detentions and parents/guardians will be notified.

#### **What do I do if my child is absent?**

Any time a student is absent, a parent/guardian is required to report the absence to the school within three school days of the student’s return. Absences must be reported within three days by calling, emailing, faxing, or submitting an excuse note to the Attendance office. State law requires that an explanation of the absence be stated. If the absence is not reported within 3 days, the absence will be coded as unlawful and the student will be assigned detention hours. Repeated unlawful absences will result in more serious consequences, including a citation for truancy.

#### **What do I do if my child needs to leave school early?**

Students leaving early must turn in a note from a parent/guardian stating the time that the student needs to be released. Parents/guardians must also call the Attendance office at 267-893-2320 to confirm the dismissal before the student will be released.

#### **How many vacation days are students permitted to take?**

Students are permitted five vacation days per school year. Please request a Vacation Request Form from the Attendance office and submit the completed form two weeks prior to the vacation. Vacation days that fall within the first five days of any marking period, or within an examination period, will not be granted.

#### **How can my child receive a parking permit?**

Parking permits are first made available to seniors. Depending upon availability, juniors may be eligible for permits. Parking permits are not available to sophomores for any reason. Student parking is a privilege. Parking permits will be removed for violating parking regulations, receiving excessive tardies to school, and failing to abide by school policies.

#### **Can students take medication at school?**

Physician prescribed drugs and over-the-counter medications brought to school must be registered in the health office and used according to the physician’s written directions.

If you have any questions or concerns, please contact the school directly at 267-893-2300. Thank you.